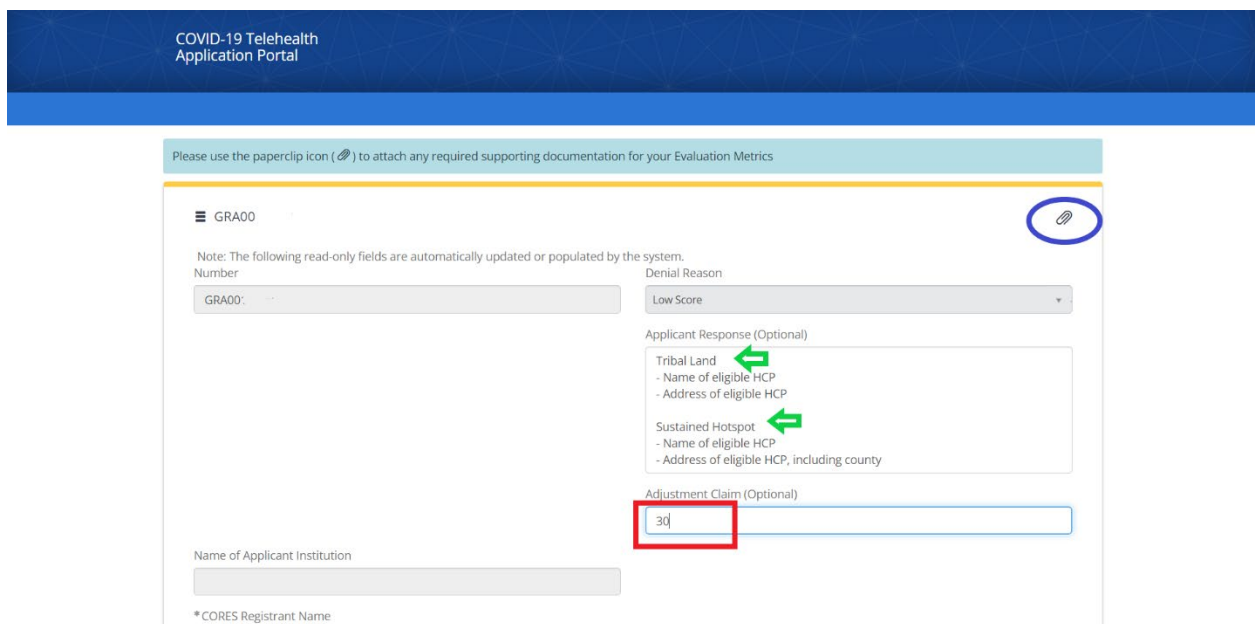


COVID-19 TELEHEALTH PROGRAM ROUND 2 - INSTRUCTIONS FOR SUPPLEMENTING APPLICATIONS

- Program applicants are **not** required to supplement their applications; applications will not lose any points even if they are not supplemented. All remaining applications, regardless of whether they include supplemental information, will be considered for awards from the outstanding funding.
- Applications should **only** be supplemented with information that was not included in the original application. Only the application evaluation metrics may be supplemented; changes to funding requests may not be made. A list of the application metrics, and the corresponding points for the metrics, can be found on page 18 of the FCC's [Round 2 Report and Order](#).
- When deciding whether to supplement their applications, applicants should check to make sure that they did not omit any material information, e.g., location on Tribal land, from their original applications.
- Applicants may use the COVID-19 Hotspot data set from either May 6, 2021, or Friday, November 19, 2021 consistent with the Bureau's Order, which can be found at <https://www.fcc.gov/edocs/search-results?t=advanced&daNo=21-1404>.
- In order to supplement their applications, applicants should log in to their applications at www.fcc.gov/covid19telehealth between Tuesday, November 9 and Friday, November 19. During that period, when applicants log in to their application, they will have the opportunity to enter new information and attach relevant files. **The deadline to supplement applications is 5 p.m. ET on Friday, November 19.** Applicants may **only** supplement their applications during that time.
- Applicants **may only submit supplemental information once, so they should make sure that they have included all relevant information before clicking "submit."**
- In order to claim application evaluation points for a metric that they did not claim on their initial application, applicants must enter:
 - The metric or metrics for which they wish to receive points, in the "**Applicant Response**" box. In the image below, the applicant is claiming additional points for being located (1) on Tribal land and (2) in a sustained hotspot, as indicated by the green arrows.
 - The additional points the applicant is claiming, in the "**Adjustment Claim**" box. In the image below, the applicant is claiming 30 addition points, with 15 for being located on

Tribal lands and 15 for being located in a sustained hotspot, as indicated by the red rectangle.

- Any information necessary to verify the applicant’s claim in the “**Applicant Response**” box. In the image below, the applicant would submit, at a minimum, the names and addresses of the eligible HCPs which the applicant is using to claim the relevant metric points. Applicants may also submit attachments using the paperclip icon, as indicated by the blue circle. Applicants should include the name of the metric(s) requested in the title of any new supporting attachments and describe the purpose of the attachments in the “**Applicant Response**” box.



The screenshot shows the 'COVID-19 Telehealth Application Portal' interface. At the top, a dark blue header contains the text 'COVID-19 Telehealth Application Portal'. Below this is a light blue banner with the instruction: 'Please use the paperclip icon (📎) to attach any required supporting documentation for your Evaluation Metrics'. The main form area is white and contains several sections:

- A breadcrumb 'GRA00' with a paperclip icon circled in blue.
- A note: 'Note: The following read-only fields are automatically updated or populated by the system.'
- A 'Number' field with the value 'GRA00'.
- A 'Denial Reason' dropdown menu with 'Low Score' selected.
- An 'Applicant Response (Optional)' section with two sub-sections:
 - 'Tribal Land' with a green arrow pointing to a text area containing '- Name of eligible HCP' and '- Address of eligible HCP'.
 - 'Sustained Hotspot' with a green arrow pointing to a text area containing '- Name of eligible HCP' and '- Address of eligible HCP, including county'.
- An 'Adjustment Claim (Optional)' section with a text input field containing '30', which is highlighted with a red rectangle.
- A 'Name of Applicant Institution' field.
- A '*CORES Registrant Name' field.

- Applicants should reach out to Round2TelehealthApplicationSupport@usac.org with any questions.